



APPAREL EXPORT PROMOTION COUNCIL
(Sponsored by Ministry of Textiles, Government of India)
Apparel House, Institutional Area, Sector-44,
GURGAON –122 003 (HARYANA)
Phone- 0124-2708000 to 003
Fax - 0124-2708004 to 005

Circular No.: AEPC:HO:S&M:EPC–2015:01

11th March, 2015

TO:- ALL MEMBER EXPORTERS OF THE COUNCIL

SUB.: EXPORT PERFORMANCE CERTIFICATE- 2015-16

Reference is invited to the Notification No. 10/2015-Customs dated 01.03.2015 of Government of India, Ministry of Finance (Department of Revenue) thereby making further amendment in the Principal Notification No. 12/2012-Customs dated 17.03.2012. There are no changes made in the latest Notification dated 01.03.2015 as regards the 5% Export Performance Scheme applicable for readymade garment exporters.

Accordingly applications are invited from eligible manufacturer exporters & merchant exporters (having tied up with supporting manufacturer of textile garments) for issuance of Export Performance Certificate (EPC) for the purpose of importing eligible items as per the description of the goods given in the Notification for use in manufacture of textile garments for exports.

Applications will be received only from exporters who are registered as manufacturer exporter & merchant exporter (tied up with supporting manufacturer of textile garments) having valid membership of the Council. The applications in format at **Annexure-I** along-with prescribed documents and fee may be addressed to Dy. Secretary General, Apparel Export Promotion Council, Apparel House, Institutional Area Sector-44, Gurgaon-122003. The application can also be submitted in Council's offices at Okhla (New Delhi), Naraina (New Delhi), Noida, Tirupur, Chennai, Bangalore, Kolkata, Mumbai, Ludhiana and Jaipur.

As per the Notification, the import of lining and inter-lining materials shall be restricted to 2% of the FOB Value of the garments exported and value realized during 2014-15, within overall Export Performance Certificate issued at 5% of the FOB value of the garments exported and realized during 2014-15.

In view of above, the Export Performance Certificate may be obtained for the purpose of importing eligible items of goods as detailed in Principal Notification No. 12/2012-Customs dated 17.03.2012 of Govt. of India, Ministry of Finance (Deptt. of Revenue) and amended from time to time and last amended vide Notification No. 10/2015--Customs dated 01.03.2015.

The details to be furnished in the application (**Annexure-I**) should pertain to the FOB value realized in (foreign currency equivalent to Indian Rupees) on exports of readymade garments during the preceding financial year 2014-15 i.e. between 1st April '2014 and 31st March '2015.

Please note that shipments of *free sample consignments* are not considered as export performance *for this purpose*. Therefore, please do not include any details of free samples in the statements. Exporters should quote actual and full export value realized in Indian Rupees.

Applicant-exporters are required to give correct and complete information strictly following the *formats* supported with Chartered Accountant's endorsement and certified Bank Certificate(s) towards realization of export proceeds equivalent to claimed export performance. There should be a certificate that all the bills referred in the *format* pertain to **Readymade Garments only.**

Invalid item, invalid realization period., etc.

In such cases, where application for issuance of EPC is not claimed against FOB value realized towards export of readymade garments and date of realization is not within the applicable period of 01.04.2014 to 31.03.2015, in such cases, eligible items/period will be determined by AEPC office as per the customs Notification No. 10/2015-Customs dated 01.03.2015 and EPC will be issued for a reduced value, without asking for revised Bank and CA certificate in order to reduce the transaction cost and give faster service to the trade.

The Council reserves the right to call *for* any other documents/information that may be relevant *for this purpose*.

Processing Charges

Applications should be accompanied by a Pay Order/Demand Draft in favour of 'Apparel Export Promotion Council, New Delhi' as per details given hereunder:

Export Performance	Processing. Charges - <u>non-refundable</u> FEE + Applicable Service Tax* = Total
Upto Export performance of Rs. 1 crore	Rs. 8678/- + applicable Service Tax
Above Rs. 1 crore and upto export performance of Rs. 10 crore	Rs.27234/- + applicable Service Tax
Above Rs. 10 crore	Rs.47259/- + applicable Service Tax

* Present applicable Service Tax rate is 12.36%.

Upon receipt of applications *from* the eligible exporters, the Council will issue the Export Performance Certificate to them.

Issuance of Import Certificate

At the time of import, the exporter will apply to the concerned Regional office of AEPC in the format as at **Annexure-II** along with the original Export Performance Certificate.

The Regional office of the Council, upon receipt of the said application will issue the Import Certificate *for* being produced before the Customs at the time of import clearance of consignments. For every import clearance, the exporter shall obtain an Import Certificate *from* the Regional office of the Council by submitting an application as at **Annexure-II**. Regional offices will issue the Import Certificate after debiting the details of imports against the Import Certificate at the back of the original Export Performance Certificate, based on the invoice duly self-attested or bill of entry submitted by the exporter along with the application for import Certificate.

As an export promotion measure and to accommodate eligible exporters in smooth import of permissible embellishments against above notifications, it has been decided to issue Import Certificates as per the actual requirement of the exporters. The scheme would be operative as follows:-

- a) Import Certificate can be applied on the basis of provisional bill of entry or invoice also. It may please be noted that for each import certificate, separate application would be required to be submitted in the Office of AEPC.
- b) The exporter may obtain any number of Import Certificates, which will be debited to Export Performance Certificate as per existing procedure. The exporter shall submit Bill of Entry issued by Customs within 60 (sixty) days to respective Office of AEPC.
- c) No add back normally would be permitted in Export Performance Certificate for the Import Certificate once issued for those bill of entries/invoices which were provisionally prepared and submitted to AEPC for obtaining import certificate.

In exceptional cases, exporters may request AEPC for re-credit after surrendering the original IC to the issuing office along with DD of Rs. 675/- + applicable Service Tax/each IC. The exporter will have to state that no benefit has been taken on the IC being surrendered and will give affidavit as per Performa given at **Annexure - III**. The re-credit would be subject to the approval by Head Office AEPC.

- d) The provisional bill of entry from Private Bonded Warehouses/Special Economic Zones Customs should be self – certified by exporters.

At the time of seeking Import Certificate from AEPC for import of Lining and Inter-lining Material, exporters shall be required to give an Affidavit on Rs. 10/- stamp paper duly notarized as per format prescribed in Annexure-IV. The import of Lining and Inter-lining material shall be restricted to 2% of the FOB Value of the garments exported and value realized during 2014-15, within overall Export Performance Certificate issued at 5% of the FOB value of the garments exported and realized during 2014-15.

Drawback Directorate, Deptt. of Revenue, Ministry of Finance has clarified that duty free clearance of embellishments from Private Bonded Warehouse is permitted. Ministry of Commerce has also allowed procuring permissible trimmings and embellishments from units located in Special Economic Zones also. Exporters, therefore, while seeking imports from the Private Bonded Warehouse/SEZs may carefully fill **Annexure-II**, Serial No.10, at the time of making application to AEPC.

The Regional Offices would put following conditions on the ICs pertaining to import of the product under reference. The Regional Offices can either type or can affix a stamp of the following duly signed by officer :-

"That the imported goods shall not be put to any other use or sold in the market except in manufacture of textile garments for export by that manufacturer directly or through merchant exporter registered with the AEPC."

Last date of Receipt of Application.

The last date for receipt of the application for issuance of EPC for the current financial year has been fixed as 31.7.2015.

Applications received after this date will be accepted along with late fee charges of Rs. 1350/- + applicable Service Tax per application along with the normal charges as prescribed above. The exporter can however apply immediately for EPCs for the year 2015-16.

Enhancement of EPC Value:- Only one application for enhancement can be submitted by the exporter. Subsequent enhancement shall be subject to specific approval of AEPC.

A fee, equivalent to charges for issuance of initial EPC shall be levied, on each enhancement based on the amount intended to be enhanced. For example, if an amount of Rs. 1 crore or less is to be enhanced, an additional amount of Rs.8678/- + applicable Service Tax shall be paid by the exporter. Exporter shall apply in format at **Annexure – V, V(A), V(B), and V(C)**.

Amendment/Duplicate of Export Performance Certificate.

The applicant may apply for any amendment in Export Performance Certificate or may also apply for issuance of duplicate Export Performance Certificate along with the amendment charges (payable by DD/Pay Order only) and the documents as detailed below:

<u>Export Slab</u>	<u>Amendment Charges+Applicable ServiceTax (Non-refundable)</u>
a) Upto Export performance of Rs. 1 crore	Rs.1250/ + applicable Service Tax
b) Above Rs. 1 crore and upto an export Performance of Rs. 10 crore	Rs.2025/- + applicable Service Tax
c) Above Rs. 10 crore	Rs 3375/- + applicable Service Tax

In case of loss of EPC, following documents would be required along with above mentioned charges for issuance of duplicate EPC:

- a. A request on the Company's letter head
- b. Copy of FIR
- c. Bond of Rs. 100/- Non judicial stamp paper duly notarized. (**Annexure - VI**)
- d. Photocopy of EPC earlier issued.

The complete details, as per **Annexure – VII**, of firm/company be furnished on the letter head of the exporting firm/company (in duplicate).

The EPC issued during the year 2014-15 may be returned by the exporter at the Head Office of the Council or respective Regional Office of AEPC after 31.3.2015. The AEPC Offices will collect the old EPCs from the concerned exporters as per their record, and will send the same to the Head Office after consolidating and duly canceling the same.

(Sanjiv Malhotra)
Dy. Secretary General
Issued on 11.03.2015

Please ensure the following checklist before submitting the Application and tick () in front of each, along with the Application submitted.

1. Application form/Declaration in **Annexure-I**.
2. Pay Order/Draft enclosed should be of requisite amount in respect to your export performance, including service tax and should be in favour of "Apparel Export Promotion Council".
3. Chartered Accountant Certificate on CA's letter head (date of realization should be between 1.4.2014 to 31.3.2015 only). It should be certified by the practicing Chartered Accountant with stamp, address, Tel/Fax nos. and email id, along with Regn. No. of firm and Membership No. of Chartered Accountant (CA) signing the certificate.
4. Bank certificate should be certified by the bank (date of realization should be between 1.4.2014 to 31.3.2015 only). The bank certificate should have the stamp, address, Tel/Fax nos. and email id of the bank, along with the name, code and designation of the official of the bank who has certified the export performance.
5. Certified 'consolidated statement' duly certified by Chartered Accountant (CA) of FOB amount realized in INR between 1.4.2014 to 31.3.2015 and should include the following details:-

Invoice no. & date, Bank Ref. No & Date, Bank realization certificate no., Description of exported Items (readymade garments only), Country of export, Amount realized in foreign currency (currency & amount), FOB amount realized in INR and Date of Realization.

The above statement should be attested by practicing CA or bank and name & code number of signatory of statement/certificate, is to be put below the signatures.

6. Company Profile in **Annexure-VII** in duplicate.

PERFORMA FOR SUBMISSION OF APPLICATION TO AEPC FOR ISSUE OF EXPORT PERFORMANCE CERTIFICATE FOR 2015-2016

(TO BE FURNISHED ON THE LETTER HEAD OF THE EXPORTING FIRM)

To,

Dy. Secretary General
Apparel Export Promotion Council
Apparel House, Institutional Area,
Sector – 44, Gurgaon.-122003.

Sub : Issue of Export Performance Certificate

Dear Sirs,

DECLARATION

01. With reference to your Circular No. AEPC:HO:S&M:EPC-2015:01 dated 02.03.2015, we wish to state that we have exported readymade garments and have realized the sale proceeds amount to Rs. as per the Bank Realization Certificate (enclosed) towards the realizations effected between 1st April, 2014 and 31st March,2015.

02. We are enclosing herewith a Pay Order/Demand Draft bearing No.....Datedfor Rs..... drawn on favoring 'Apparel Export Promotion Council' towards the application fee (non-refundable).

03. We hereby agree to provide all information sought by AEPC, in connection with this application. We agree to obtain Import Certificate from the place to be decided by AEPC.

04. In case of merchant exporter, please indicate the following details of supporting manufacturer tied-up with your firm/company :-

- a) Name of manufacturer/s. _____
- b) Factory address(s). _____

- c) Contact person. _____
- d) Registration no. with AEPC _____
- e) Phone No. _____
- f) Fax No. _____
- g) email ID _____

(Please attach extra sheet, on your letter head, if required.)

05. We also confirm that while obtaining the IC, we would abide by the following condition:-

"That the imported goods shall not be put to any other use or sold in the market except in manufacture of textile garments for export by manufacturer directly or through merchant exporter registered with the AEPC."

06. We hereby confirm and declare that the statement made above is true and correct to the best of our knowledge. We understand and agree that in the event of the above statement being found to be incorrect or false, our Export Performance Certificate will be cancelled and we shall be liable for any penal action that may be taken by the AEPC, or by the Government of India under the relevant rules.

Name of Exporter
 RCMC No
 IE Code No. issued by DGFT
 Name of AEPC Office from where
 it is intended to obtain **Import Certificate (IC)**.....
 Name of the Authorized Signatory
 Signature of the Authorized Signatory
 Mail id

CHARTERED ACCOUNTANT CERTIFICATE
(On CA's Original Letter Head)

We have verified the details of export of Readymade Garments made and realized sales proceed indicated by the exporter at point No. 1 at **Annexure – I** of application i.e. exporter's 'declaration' and as per the statement attached, certify that the total FOB value of exports of readymade garments based on the Bank Realization Certificate of M/s.....
 Address.....
 during the year 2014-15 i.e. between 1.4.2014 and 31.3.2015 were of the value of Rs.....(Rupees.....).

I/We, further certify that aforesaid facts are true and correct to the best of my/our knowledge and belief.

Name & Address of the
 Chartered Accountant's firm.....
 Signature of the Chartered Accountant
 Seal/Stamp

Membership No. of the Chartered Accountant*
 Membership No. of CA firm/ company*
 Phone No.....
 Email ID
 Date.....
 Place.....

*** Mandatory**

Format for "Consolidated Statement" to be provided with original attestation from the CA along-with above covering letter on CA's Letter Head.

S. No.	Invoice No. & Date	Bank realization certificate no.	Description of exported Items (Readymade Garments only)	Country of export	Amount realized in Foreign Currency		Date of realization
					Currency	Amount	

BANK CERTIFICATE
(On Bank's Letter Head)

This is to certify that M/s. _____ Address:-
_____ has realized FOB amount of
Rs. _____ (in words _____) against export of readymade
garments during the year 2014-15 i.e. between 1.4.2014 to 31.3.2015.

Name of the of Manager _____
Signature with seal _____
Code No. of officer signing certificate* _____
Date _____
Email id _____

*** Mandatory**

ANNEXURE - II

APPLICATION FOR OBTAINING IMPORT CERTIFICATE (IC)

01. Name & Address of EXPORTER _____
02. RCMC NO. _____
03. Importer-Exporter Code No. _____
04. Items to import with HS Code _____
05. Country of Import _____
06. Overseas Supplier's Name & Address _____
07. Supplier's Invoice No. and date _____
08. Export Performance Certificate No. _____ Validity _____
09. Items intended to be imported for which Import Certificate is
sought.....
10. In case the imports are applied from Private Bonded Warehouse/SEZ, fill
the following information :-
 - A) Name of the Private Bonded Warehouse/SEZ :.....
 - B) License No. _____ & Date _____ issued by Commissioner
Of Customs with the validity (attached self attested copy)
 - C) Whether License is valid on the date of application
(Please tick Yes/No) Yes No
 - D) Whether Private Bonded Warehouse
Provides storage of material permitted Yes No
for readymade garments. (Please Tick Yes/No)
11. Quantity & Value of Import (For the imports to be effected during
2014-2015 under Custom Notification No. 10/2015-Customs dated 01.03.2015
by making the amendment in the Notification No. 12/2012-Customs dated
17.03.2012 of Govt. of India, Ministry of Finance (Deptt. of Revenue).

12. The list of eligible items is appended below:-

Sl. No. in the Table appended to relevant Customs Notification	ITEM	HS Code	Qty.	Value	Bill of Entry Nos. & Date
259	Lining/Interlining Materials	43,52,54,55, 56 58 59 or 60			
282 (a)	Fasteners including buttons & snap fasteners, zip fasteners including zippers in roll, sliders/ pullers & end stoppers, and parts thereof	52 or Any Chapters			
(b)	Inlay Cards	Any Chapter			
(c)	Shoulder Pads	Any Chapter			
(d)	Buckles	Any Chapter			
(e)	Eyelets	Any Chapter			
(f)	Hooks and eyes	Any Chapter			
(g)	Rivets	Any Chapter			
(h)	Collar stays, collar patties. butterfly and other garment stays including plastic stays	Any Chapter			
(i)	Fusible and non-fusible embroidery, motifs or prints	Any Chapter			
(j)	Laces	Any Chapter			
(k)	Badges including Embroidered badges	Any Chapter			
(l)	Embroidery threads	Any Chapter			
(m)	Sewing Thread	Any Chapter			
(n)	Stones (Other than precious & semi-precious)	Any Chapter			
(o)	Sequin	Any Chapter			
(p)	Tape, Elastic tape & hook (tape of width not exceeding 75 mm	Any Chapter			
(q)	Velcro tape	Any Chapter			
(r)	Cord & cord stopper	Any Chapter			
(s)	Toggles	Any Chapter			
(t)	Poly wadding Materials	Any Chapter			
(u)	Stud	Any Chapter			
(v)	Elastic cloth and elastic band	Any chapter			
(w)	Quilted wadding materials	Any chapter			
(x)	Beads for embroidery	Any chapter			
(y)	Sample fabric of total length upto 1000 metre imported during one financial year	Any chapter			
(z)	Printed Bags	Any chapter			
z(a)	Knitted Ribs	Any chapter			
z(b)	Anti-theft devices like labels, tags & sensors	Any chapter			
z(c)	Bobbin Elastic	Any chapter			
z(d)	Textile Flowers	Any chapter			
z(e)	Water soluble lining, poly pouch, high density sticker, heat transfer sticker	Any chapter			
z(f)	Anglets on draw strings-hooded jacket	Any chapter			
z(g)	Bra cup, bust cup, moulded cups for bra and metal underwire for bra	Any chapter			
z(h)	Hook and bar, extra button covers-plain, ribbons, waist bands, shooter pin, O Ring, thermo strips and metal clip	Any chapter			
z(i)	Pin bullets for packing, plastic tag bullets, metal tabs, bows, ring & slider and rings	Any chapter			
		Total			

13. We also confirm that the import of products under reference in the above IC, is subject to following condition which is duly abide by us:

"That the imported goods shall not be put to any other use or sold in the market except in manufacture of textile garments for export by manufacturer directly or through merchant exporter registered with the AEPC."

14. IC Processing Fee

Cheque/PO/DD No. _____ Date. _____

Amount Rs. _____

Bank Name _____

Branch details _____

Name of authorized representative _____

Signature of authorized representative _____

Seal of Company _____

Enclosures:

01. Export Performance Certificate (original).

02. Copy of supplier's Invoice.

03. Bill of Entry.

04. Affidavit for Lining and interlining materials, if applicable. (Format at **Annexure-IV**).

05. Processing fee of Rs.311/- + applicable Service Tax each IC to be deposited by way of Cheque/PO/DD payable in favour of Apparel Export Promotion Council.

ANNEXURE-III

**PERFORMA FOR AFFIDAVIT for Add Back/re-credit
against surrendered/cancelled Import Certificate (IC)
(ON RS. 10/- STAMP PAPER DULY NOTORISED)**

AFFIDAVIT

This has reference to our Import Certificate No. dated

In this regard, we M/s. (RCMC No.

undertake the following :-

1. That we have obtained above Import Certificate for (Item)

2. That the said Import Certificate has not been utilized due to.....

3. It is therefore, requested to re-credit the IC value of Rs.

We undertake that the said original Import Certificate has not been misused under any circumstances by us.

We hereby confirm and declare that the statement made above is true and correct to the best of our knowledge. We further indemnify AEPC that in the event of the above statement being found to be incorrect or false/misleading, we will be liable to pay full import duty as mentioned along with the penalty as per custom norms.

Name of Company _____

Name of authorized representative _____

Signature of authorized representative _____

Seal of Company _____

Dated

Place

PERFORMA OF AFFIDAVIT for import of Lining & Interlining Material)
(ON RS. 10/- STAMP PAPER DULY NOTORISED)

AFFIDAVIT

This is with reference to our request dated... .. for issuance of Import Certificate to import Lining/Interlining materials falling under chapters 43,52,54,55,56,58 59 or 60 against Export Performance Certificate Number... .. within the balance entitlement amount. (Restricted to 2% of FOB Value of garments exported and value realized during the year 2014 - 2015).

We undertake that such material upon import will not be put to, any other use or sold in the market except in the manufacture of textile garments for exports.

We indemnify Apparel Export Promotion Council against any misuse and take a total responsibility for any such misuse.

We understand fully that any violation of the conditions of the Notification no. 26/2003 dated 1.3.2003 superseded by Custom Notification No. 10/2015-Customs dated 01.03.2015 by making the amendment in the Notification No. 12/2012-Customs dated 17.03.2012 of Govt. of India, Ministry of Finance (Deptt. of Revenue), (it shall be construed as malpractice) will render us liable to penal and/or any other action decided by AEPC, criminal law, and any other act or rule as may be applicable and that such action may be resorted to against us without any opportunity or show cause notice to us.

Name of Company _____
Name of authorized representative _____
Signature of authorized representative _____
Seal of Company _____

Dated

Place

APPLICATION FOR ENHANCEMENT OF EXPORT PERFORMANCE IN EPC
FOR THE YEAR 2015-16

DECLARATION

(to be furnished on the letter head of the exporting firm)

To,
Dy. Secretary General,
AEPC - Apparel House, Institutional Area
Sector 44, Gurgaon (Haryana)

Dear Sir,

With reference to our EPC certificate no. _____ dated _____.
We wish to apply for enhancement in our above said EPC.

1. Export Performance Value of EPC 2015-16 already issued Rs. _____
2. Export Performance Value of EPC intended for enhancement Rs. _____
3. TOTAL Value of EPC required (1+2) _____
4. Bank Certificate and CA Certificate in original, certifying realization of amount as indicated at Sl. No. 2 above (as per **Annx. V(A) & V(B)**).
5. We are enclosing herewith a Pay Order/Demand Draft No. _____ dated _____ favouring APPAREL EXPORT PROMOTION COUNCIL for an amount of Rs. _____ towards the enhancement fee (non-refundable).
6. We hereby agree to provide all the information sought by AEPC in connection with this application.
7. We hereby confirm and declare that the statement made above is true and correct to the best of our knowledge.

Name of Exporter.....
RCMC No.....
IE Code issued by the DGFT.....
Name of the authorized signatory.....
Signature of the authorized signatory.....
Date.....
Mail id.....

Enclosures:

- a. Original EPC
- b. CA Certificate as per **Annexure V (A)**
- c. Bank Certificate as per **Annexure V (B)**
- d. Undertaking as per **Annexure V(C)**
- e. Detailed consolidated statement duly certified by CA or bank in original.

CHARTERED ACCOUNTANT CERTIFICATE FOR ENHANCEMENT OF EPC
(on CA's Letter Head)
VERIFICATION

We have verified the statement made above by the exporter and certify that the total FOB value of exports of readymade garments based on the bank realization certificate of M/S_____ during the period 01.04.2014 to 31.03.2015 were of the value of Rs._____ (Rupees_____).

We also certify that the export bills taken now, were not included earlier certificate issued for the period 01.04.2014 to 31.03.2015 and this application is made with those export bills which were raised and realized during the period 01.04.2014 to 31.03.2015.

I/We, further certify that aforesaid facts are true and correct to the best of my/our knowledge and belief.

Name and Address _____
of the Chartered Accountant _____

Signature of Chartered Accountant _____
Membership No of the Chartered Accountant* _____
Membership No of CAfirm/ Company* _____

Date: _____
Place: _____
Mail id _____

***Mandatory**

Format for "Consolidated Statement" to be provided with original attestation from the CA alongwith above covering letter on CA's Letter Head.

S. No.	Invoice No. & Date	Bank realization certificate no.	Description of exported Items (Readymade Garments only)	Country of export	Amount realized in Foreign Currency		FOB amount realized in INR	Date of realization
					Currency	Amount		

ANNEXURE- V (B)

BANK CERTIFICATE FOR ENHANCEMENT OF EPC

(on Bank's Letter Head)

VERIFICATION

This is to certify that M/s. _____
Address _____ has realized FOB amount of
Rs _____ (Rupees _____) against export of
readymade garments during the financial year 2014-15 i.e. between 01.04.2014 to
31.03.2015.

We also certify that the export bills taken now, were not included earlier certificate
issued for the period 01.04.2014 to 31.03.2015 and this application is made with
those export bills which were raised and realized during the period 01.04.2014 to
31.03.2015.

Name and Address	_____
Of the Bank	_____
Signature of Manager/ Authorised Signatory	_____
Code no.*	_____
Date:	
Place:	
Mail id	_____

*** Mandatory**

UNDERTAKING FOR EPC ENHANCEMENT

(on Rs. 100/- Stamp Paper duly notarized)

UNDERTAKING

This has reference to our request dated _____ for issuance of supplementary Export Performance Certificate for Rs. _____ (Rupees _____) in addition to our earlier Export Performance Certificate No. _____ dated _____ for Export Performance Value of Rs. _____ (Rupees _____) during the period of 2014-15.

We undertake that the statement made and the documents submitted for verification in support of our claim for supplementary Export Performance Certificate is true and correct.

We confirm that the export bills taken now were not included earlier 2014-15 periods and this application is made with those export bills, which were raised and realized during the financial year 2014-15. We understand and agree that in the event of documents and information submitted by us are found to be incorrect or false, there is a violation of the condition as malpractice and will render us liable to penal and or any other action under the policy, criminal law and any other act as may be applicable and such action can be restored to against us without any opportunity to show cause to us..

Name of the Company

Name of Authorized Signatory

Signature of Authorized Signatory

Seal of Company

Date:

Place:

UNDERTAKING FOR LOST OF EXPORT PERFORMANCE CERTIFICATE
(Affidavit to be on the non-judicial stamp paper of Rs.100/- duly notarized)

This has reference to our Export Performance Certificate No. _____ (EPC-2015-16) dated _____ for Rs. _____ issued by Apparel Export Promotion Council.

1. That the said original Export Performance Certificate No. _____ dated _____ has been lost/misplaced and not traceable.
2. That we had utilized a value of Rs. _____ out of total Import Entitlement of Rs. _____ and balance of Rs. _____ is available in the said Export Performance Certificate.
3. That we have lodged a police complaint with Police Station _____ vide Complaint No. _____ (copy enclosed).
4. It is, therefore, requested that **Duplicate** Export Performance Certificate for the Balance of Rs. _____ may be issued to us.
5. We undertake that the said original Export Performance Certificate and Duplicate now requested will not be misused under any circumstances either by us or our buyer or agents.

We further indemnify AEPC against misuse of the said original or duplicate Export Performance Certificate and agree on any penal action that AEPC / Govt. may impose.

Name of Company _____
Name of authorized signatory _____
Signature of authorized Signatory _____
Seal of Company _____
AEPC Registration No. _____

Place:
Date :

Enclosures:

1. A request on the Company's Letter head;
2. Copy of FIR;
3. Bond of Rs.100/- on Non judicial stamp paper duly notarized (**Annx.VI**); &
4. Photocopy of EPC earlier issued.

(TO BE FURNISHED ON THE LETTER HEAD OF THE EXPORTING FIRM)

1. Name & Address of the Company _____
2. AEPC RCMC No. _____
3. Tel No. of the company _____
4. Fax No. of the company _____
5. E-mail address of the company _____
6. Application fee DD No. _____
& Date and Amount _____
7. DD Drawn on(name of the branch/City) _____
8. Name & Address of the Chartered Accountant _____
9. Tel No. of the Chartered Accountant _____
10. Fax No. of the Chartered Accountant _____
11. E-mail address of the Chartered Accountant _____
12. Name & Address of the Bank _____
(if there is more than one bank, please provide the details for all banks)
13. Tel No. of the Bank (s) _____
14. Fax No. of the Bank (s) _____
15. E-mail address of the Bank(s) _____
16. Export Performance for previous 3 year:-

<u>Destination</u>	<u>Year, 2012-13</u>		<u>Year, 2013-14</u>		<u>Year, 2014 -15</u>	
	Total Value*	Quantity	Total Value*	Quantity	Total Value*	Quantity
EU						
USA						
Latin American Countries						
Japan						
South Africa						
Others						
Total						

*Value in US \$

17. Major products exported (please mark(V) Average price: US\$)
 - 1) Ladies Garments ()
 - 2) Gents Garments ()
 - 3) Kids wear ()
 - 4) Industrial Garments ()
 - 5) Any other (please specify) ()
18. Please indicate the area where you would like AEPC to play active role, mark ()
 - i) Manpower Training ()
 - ii) Lobbying ()
 - iii) Consultancy ()
 - iv) Buyer Sellers Meets ()
 - v) Organizing Fairs & Exhibitions ()
 - vi) Productivity Issues ()
 - vii) Issues with DGFT ()
 - viii) Issues with Customs/Excise ()
 - ix) Compliance ()
 - x) State Level Issues ()

Suppliers Perception of India's competitiveness of Apparel Export in International Markets.

1. What according to you make Indian apparel export industry advantageous compared to other domestic industry? (Kindly rate the below given factors on the scale of 1 to 5):

Factors of Advantages	1 Very Disadvantageous	2 Disadvantageous	3 Neither Advantageous Nor Disadvantageous	4 Advantageous	5 Very Advantageous
Wages					
Labor Regulation					
Rent					
Availability of Power					
Availability of Raw Material					
Raw Material Cost					
Transportation/Logistics					
Political Stability					
Govt. Policy (Interest rate, Inflation and Export subsidy)					
Factory Compliance					
Taxes (VAT, Profit)					
Macroeconomic condition (Like exchange rate, Interest rate and Inflation)					
Others: (Pls. Specify)					

2. According to you which are the major bottlenecks in making the Indian apparel industry realize the national advantage in international market? (Kindly indicate them in Yes or no form).

Bottlenecks on Overall Basis	Yes(1)	No(1)
Labor Laws		
Import Duties on Raw material& Machinery		
Port efficiency		
Road Connectivity to Port		
Custom Procedure		
Declining Duty Drawbacks		
Delay in reimbursement of various schemes benefit like Interest Subvention, DBK etc.		
No cap on export of raw material like cotton, yarn and fabric		
Cluster Development		
R&D Facility		
Lab Testing for Garment		
Others (Pls. Specify....)		

3. In your view how important are the following factors in increasing the competitiveness of your apparel export goods in international market. (please rate them 1= not at all important; 5= very important).

Factors of Competitiveness	Not important (1)	Little Important (2)	Moderately Important (3)	Important (4)	Very Important (5)
Cost cutting					
Firm size					
Raw Material Cost					
Product Diversification					
Timely delivery					
Availability of Technology					
Skills and Management					
Cost of Finance					
Logistic Cost					
Cost of Trimming and Embellishment					
Currency value					
Diversification of Markets (including domestic markets)					
Product development and design based innovation					
Introducing own brands					
Productivity of Labor					
Education of Workers					
Compliance to Labor Laws of Country					

Kindly indicate the following regarding your firm:

4. From where (in%) you are sourcing input to manufacturing:

	Domestic		Overseas	
	2013-14	2014-15	2013-14	2014-15
Raw Material Sourcing (in %) out of total input				
Machinery Sourcing (in %)				
Trimming and Embellishment (in %)				
Packaging and Packaging Material Sourcing				

5. Have you diversified your market base for export of product in last three years? (If yes pls. specify the market and share in total sale).

Market 1 by ____% Market 2 by ____% Market 3 by ____%

6. Kindly indicate the reasons thereof for market diversification (as indicated below):

	Yes(1)	No(2)
Develop New product to attract Buyers?		
Brought new Technology for new products?		

7. Please define your relationship you have with all your buyers, in the format given below:

Type of Buyer	Hands off and Price driven (1)	Uncertain/Volatile (2)	Collaborative or feedback intensive (3)
Wholesaler			
Retailer			
Importer			
Departmental Store			
Buying House			
Chain Stores			
Brand Retailers()			